



Wellington Mathematics Association  
92 Yule Street, Kilbirnie  
Wellington 6022  
Wairarapa Mathematics Association  
P.O. Box 463  
Masterton

**WELLINGTON MATHEMATICS ASSOCIATION  
and  
WAIRARAPA MATHEMATICS ASSOCIATION**

**Networks of Expertise Funding Policy, 2019 - 2020**

The Wellington and Wairarapa Mathematics Associations (WMA) are able to provide grant(s) to individuals subject to the following considerations.

1. The applicant must write to the Secretary of the appropriate WMA and state the use to which the grant will be put and the intended benefit to the Network of Expertise. Any other grants applied for the same purpose must also be declared, and the total anticipated cost of the activity stated. Applicants should allow up to two months for the outcome of a grant application to be notified.
2. Activities for which grants will be made must be consistent with the aims and objectives of the WMA and the Network of Expertise. This is to assist in the professional development of teachers. As a guide, grants will be considered for the following, attendance at national conference which feature mathematics education.
3. Where a grant is made to an applicant to attend a conference, it is expected that the applicant will undertake some related activity for the benefit of the appropriate Mathematics Association (for example, conducting a workshop), sharing resources that were shared at the conference. Applicants must state their intention in this regard in their application.
4. Where a grant is made to an applicant for the development of a teaching resource, the applicant must provide details of the nature of the resource, how it will be developed, its anticipated final form and its target market. The applicant may be required to assign copyright and ownership of the resource to these Mathematics Associations. The WMA will publicise and manage the sale and distribution of the resource.
5. Applicants to whom grants are made will be required to provide a written report to the WMA on completion of the activity. The report should describe the outcome of the activity and how the grant was used (evidence may be required that the grant was spent in accordance with the purpose stated in the application). The report may also make recommendations for the development or review of the grants policy.
6. The amount to be granted will be decided at a meeting of the two Mathematics Associations Network of Expertise Committees. Information related to grants is to be kept confidential to members of the Committee, except as stated in the annual President's Reports and Statement of Accounts. As a guide, grants will be made to a maximum amount \$1,000.00.

The Executive Committee of both Associations reserves the right to determine the amount it offers to applicants after considering individual applications and the total amount granted in any given period. The Executive Committee of both Associations may, at its discretion, waive any of these policy provisions if it decides that special circumstances warrant this. The Executive Committee of both Associations may review, amend or revoke this policy at any time, provided that notice of the amendment is given to members of the two Associations.

Prepared 4 March 2019